**SOP 48 – Incident Involving Fire Pit Misuse or Unapproved Fires** *Douglas Forest RV Resort LLC – 106 Douglas Road, Webster, MA*

1. If a fire is left unattended, too large, or is burning prohibited materials (e.g., trash, treated wood), approach calmly and instruct the guest to extinguish it immediately.
2. If the fire appears unsafe, out of control, or there is active wind/fire danger, call 911 and notify the General Manager or on-site lead.
3. Do not allow the use of gasoline, accelerants, or excessive stacking of wood in fire pits. If observed, extinguish the fire and secure the area.
4. All fires must be:  
   * Contained in a designated, approved fire ring
   * Supervised at all times
   * Fully extinguished with water before being left
5. If the guest refuses to comply with fire rules, step away and notify management or law enforcement if needed.
6. Document:  
   * Time and location of the fire
   * Nature of the violation
   * Guest name or site number (if known)
   * Photos of fire ring, materials used, or resulting damage
7. Complete an Incident Report including:  
   * Guest response
   * Any damage or risk created
   * Actions taken by staff
8. Management will determine if the guest should receive a warning, fine, or be asked to leave the property.
9. During dry or windy conditions, all campfires may be suspended by management. Notify all guests accordingly.
10. Fire safety is mandatory. Repeated violations may result in permanent removal from the park.